



Career Internship Abroad

You are only 8 steps away from Global Cultural Exposure and Career Edge



Step 1

Submit your CV via e-mail

Download the default [CV format](#). Briefly highlight your education, skills, and experience in your resume.

Create a cover letter stating why you want to participate in our program

E-mail your filled out CV and cover letter to resume@internshipabroad.net

Step 2

Interview and Orientation Session

Our Career Consultant will contact you via e-mail or telephone for your initial orientation and interview.

The interview:

This step is a way for us to get to know you, your goals, and your qualifications for the program. We will also accommodate any questions you may have about the company, the programs, and the process.

The Orientation:

Our Career Consultant will discuss with you the details of the internship/career training program.

You will also be provided with a customized program proposal which you can share with your family, friends, and faculty advisors.

Step 3

Signing and Registration

As soon as you have decided to participate in the internship/training program, you will sign an internship service agreement with us and pay the registration fee and deposit.

Work and Travel Registration Fee: Php 7500.00

Internship Registration Fee: Php 12,500.00

Deposit US\$ 500.00 (*due within 7 days after signing the service agreement*)

Step 4

Endorsement to USA partner companies and Interview

Career Internship Abroad will start endorsing you to our USA partner companies and schedule your online interview with them (via overseas call or online Skype program)

This interview will allow the US host company to orient you and assess your qualifications and fit for the program and their company.

Career Internship Abroad is ready to conduct preparation sessions and mock interviews with the participant.

Step 5

DS-2019 Certification Issuance by USA J-1 sponsor

Once the participant has been accepted by the US host company, the full program fee must be settled by the participant.

The following documents will be prepared

- The training plan
- The training manual
- The host company agreement

Issuance of US form DS-2019 (US government document necessary to certify your US embassy visa interview)

Step 6

USA embassy visa interview

The participant undergoes the final crucial step of US embassy interview to have his/her J-1 visa approved.

Career Internship Abroad will conduct one-on-one mock interviews to prepare each participant.

Step 7

Pre-departure Orientation

Upon the approval of the J-1 Visa, Career Internship Abroad will arrange for your flight schedule.

Before departure, each successful applicant will attend the mandatory pre-departure orientation with the Commission on Filipino overseas being held every Wednesday.

Step 8

All-Aboard. Live the CIA Experience.

The application process is non-competitive.

Interviews are conducted to check your qualifications and your fit to the program.

Career Internship Abroad is ready to assist you in every step of the process.

Take the CIA Opportunity! Live the CIA Experience!



Career Internship Abroad

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